Inventory of professional tools

Date updated: _____
Business / equipment owner: _____

EQUIPMENT WORKSHEET - TO DUPLICATE

Tool or equipment: _____
Brand and model: _____
Serial number: _____
Owner (you, business, rental company): _____
Purchase date / rental start date: _____
Price paid or rental agreement reference: _____
Usual storage location: _____
Other locations of use: _____
Related accessories: _____
Receipt reference: _____
Photo file names: _____
Notes: _____
_____

[ ] Supporting documents kept
[ ] Inventory backed up
[ ] Changes to discuss with the representative noted
This record is neither a professional valuation nor proof of coverage.